



GUIDELINES

TITLE

[Garamond , 24 Points, Bold, All Caps, Centre Align]

Name of Author(s)

[Garamond , 18 Points, Italics, Centre Align, separated by an ampersand]

Abstract Text

[Garamond , 11 Points, Italics, Justify]

I. INTRODUCTION (HEADING LEVEL 1)

[Garamond , 18 Points, All Caps, Centre Align, Roman Numbers]

A. HEADING LEVEL 2

[Garamond , 16 Points, All Caps, Italics, Left Align, Letter numbering]

1. Heading level 3

[Garamond , 14 Points, Left Align, Numbers]

Text

[Garamond , 12 Points, Justify, Single Line Spacing, 1” indent on the first line]

Quotes

[Garamond , 12 Points, Justify, Single Line Spacing, 0.5” indents on both sides]

Footnotes

[Garamond , 10 Points, Justify, Single Line Spacing]